

**Governing Board of Trustees Regular Meeting
Wednesday, July 26, 2017**

Members present:

Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Member absent:

Kristin Gibson

Meeting called to order at 5:12 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Rafner called the meeting to order at 5:12pm.

Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Rafner adjourned to Closed Session at 5:13pm.

2. CLOSED SESSION

Discussion: 2.1 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation

Discussion: 2.2 CONFERENCE WITH NEGOTIATORS per Gov. Code section 54957.6 Agency Designated Representatives: Doug Rafner, Board President and Daniel Shinoff, Esq., Unrepresented Employees: Assistant Superintendent, Business Services - Catherine Birks; Assistant Superintendent, Human Resources - Jason Romero; Assistant Superintendent, Instructional Services - Shelley Petersen; Superintendent - Holly McClurg, Ph.D.

3. RECONVENE OPEN SESSION

Procedural: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Rafner reconvened Open Session at 6:27pm.

Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Governing Board President Rafner reported the following action taken in Closed Session:

No action taken.

Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

Action: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Steve Cochrane, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent McClurg shared the correspondence report following agenda item 7.1.

Superintendent's office received the following correspondence from the community:

- (1) parent regarding student enrollment question.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public input.

5. REPORTS, RECOGNITIONS AND HEARINGS

Report: 5.1 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)REPORT: DMCTA

- DMCTA President, Erik Bienke, provided a DMCTA report to the Board, including:
- DMCTA members teaching in summer camps, SKIP, and attending training sessions.
- Attended a STEAM Summer Camp presented by the California League of Schools.
- DMCTA Treasurer, Kathryn Symington, represented the DMCTA members at National Education Association Representative Assembly Board Meeting.
- Attended California Teachers Association Presidents Conference.
- Attending UCLA CTA Summer Institute next week.

Report: 5.2 REPORT: BOARD MEMBERS

Governing Board President Rafner reported on Board Member district activities:

No report.

Report: 5.3 REPORT: SUPERINTENDENT

Superintendent McClurg shared the report on current district activities following Item 7.1.

Superintendent McClurg reported on current district activities, including:

- Thanked Mike Galis and the Maintenance, Operations and Facilities team for all projects completed in the districts during the summer to prepare for the new school year.
- Thanked Shelley Petersen for leading staff to attend the NUEVA Design Thinking Institute, and for leading a team to attend Project Zero Classroom at Harvard Graduate School of Education.
- Congratulated staff for the District Administrator Magazine recognition of DMUSD as a District of Distinction.
- Jason Romero, Assistant Superintendent of Human Resources, introduced the district's new Executive Director of Innovation and Design, Laura Spencer. Dr. Spencer expressed excitement in beginning her work in the district and introduced her family. Superintendent McClurg and Board Member welcomed Dr. Spencer to the district.

Procedural: 5.4 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public input.

Action, Minutes, Procedural: 5.5 BOARD APPROVAL OF MINUTES

Approve Minutes, June 28, 2017 Regular Meeting.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FROM APRIL 1, 2017 TO JUNE 30, 2017

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report From April 1, 2017 to June 30, 2017.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.2 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments, revolving cash disbursements and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 ADOPT RESOLUTION 2017-10, "RESOLUTION OF THE GOVERNING BOARD OF THE DEL MAR UNION SCHOOL DISTRICT AUTHORIZING COOPERATIVE CONTRACTING PURSUANT TO PEPPM TECHNOLOGY PURCHASING PROGRAM

Resolution: Adopt Resolution 2017-10 authorizing Contracting Pursuant to PEPPM 2015 (Product Line Bid).

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, FACILITIES PROJECTS OVER \$5,000, JULY 1, 2017 - AUGUST 31, 2017

Resolution: Approve facilities projects over \$5,000, for period July 1, 2017 through August 31, 2017.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4112.61: EMPLOYMENT REFERENCES

Resolution: Approve revision to Board Policy 4112.61: Employment References.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4112.8: EMPLOYMENT OF RELATIVES

Resolution: Approve revisions to Board Policy 4112.8: Employment of Relatives.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.9 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4112.9: EMPLOYEE NOTIFICATIONS

Resolution: Approve revisions to Board Policy 4112.9: Employee Notifications.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.10 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4113: ASSIGNMENT

Resolution: Approve revisions to Board Policy 4113: Assignment.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4113.4: TEMPORARY MODIFIED/LIGHT-DUTY ASSIGNMENT

Resolution: Approve revisions to Board Policy 4113.4: Temporary Modified/Light-Duty Assignment.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.12 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4115: EVALUATION/SUPERVISION
Resolution: Approve revisions to Board Policy 4115: Evaluation/Supervision.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.13 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4117.2: RESIGNATION
Resolution: Approve revisions to Board Policy 4117.2: Resignation.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.14 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4118: DISMISSAL/SUSPENSION/DISCIPLINARY ACTION
Resolution: Approve revisions to Board Policy 4118: Dismissal/Suspension/Disciplinary Action.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.15 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4119.1: CIVIL AND LEGAL RIGHTS
Resolution: Approve revisions to Board Policy 4119.1: Civil and Legal Rights.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.16 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4119.11 SEXUAL HARASSMENT
Resolution: Approve revisions to Board Policy 4119.11: Sexual Harassment.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.17 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4119.23: UNAUTHORIZED RELEASE OF CONFIDENTIAL/PRIVILEGED INFORMATION
Resolution: Approve revisions to Board Policy 4119.23 Unauthorized Release of Confidential/Privileged Information.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.18 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4119.41: EMPLOYEES WITH INFECTIOUS DISEASES
Resolution: Approve revisions to Board Policy 4119.41: Employees with Infectious Diseases.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.19 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4131: STAFF DEVELOPMENT
Resolution: Approve revisions to Board Policy 4131: Staff Development.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.20 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4132: PUBLICATION OR CREATION OF MATERIALS
Resolution: Approve revisions to Board Policy 4132: Publication or Creation of Materials.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.21 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4136: NONSCHOOL EMPLOYMENT
Resolution: Approve revisions to Board Policy 4136: Nonschool Employment.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.22 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4140: BARGAINING UNITS
Resolution: Approve revisions to Board Policy 4140: Bargaining Units.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.23 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4141: COLLECTIVE BARGAINING AGREEMENT
Resolution: Approve revisions to Board Policy 4141: Collective Bargaining Agreement.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.24 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4143: NEGOTIATIONS/CONSULTATION
Resolution: Approve revisions to Board Policy 4143: Negotiations/Consultation.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.25 BOARD APPROVAL, REVISIONS TO BOARD POLICY 4143.1: PUBLIC NOTICE - PERSONNEL NEGOTIATIONS
Resolution: Approve revisions to Board Policy 4143.1: Public Notice: Personnel Negotiations.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.26 BOARD APPROVAL, NEW BOARD BYLAW 9012: BOARD MEMBER ELECTRONIC COMMUNICATIONS
Resolution: Approve new Board Bylaw 9012: Board Member Electronic Communications.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.27 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.28 BOARD APPROVAL, CONSENT CALENDAR
Resolution: Approve Consent Items 6.1 - 6.27.

Approve Consent Items 6.1 - 6.27.

Motion by Steve Cochrane, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, AFTER SCHOOL PROGRAM

Justin Slagle, Director of After School Program, presented a report on the DMUSD After School Program, including:

- Introduction of After School Programs staff members Cindy Yamate, Program Assistant, and Jennifer Yamate, Assistant Manager.
- ASP has had a great year
- Professional Learning
- Project Based Learning
- Healthy School Act
- STEAM+ Learning
 - Enrichment
 - Parent Enrichment Survey
- After School Program
- Accomplishments
- Work in Progress
- Summer Camp

Member Halpern thanked all involved with the After School Program and stated that parents would like the opportunity to continue to provide input in various ways.

Following Item 7.1, Superintendent McClurg reported on agenda item 4.1 and agenda item 5.3.

Board President Rafner adjourned Open Session at 7:04pm to resume Closed Session.

Board President Rafner resumed Open Session at 7:35pm.

Board President Rafner reported no action taken in Closed Session.

8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD APPROVAL, ASSISTANT SUPERINTENDENTS' EMPLOYMENT AGREEMENTS

Approve Assistant Superintendents' Employment Agreements.

Motion by Steve Cochrane, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 8.2 BOARD APPROVAL, SUPERINTENDENT'S EMPLOYMENT AGREEMENT

Approve Superintendent's Employment Agreement.

Motion by Erica Halpern, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

9. OPERATIONS AND FACILITIES

Action: 9.1 BOARD APPROVAL, FREE TESTING FOR LEAD IN DRINKING WATER IN CALIFORNIA PUBLIC SCHOOLS

Mike Galis, Director of Maintenance, Operations & Facilities, presented the results of free lead testing in Del Mar Schools, for approval.

Approve results of lead testing in Del Mar Schools.

Motion by Scott Wooden, second by Erica Halpern.

Final Resolution: Motion Carries

Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

10. BUSINESS AND FINANCE

11. PERSONNEL

Action: 11.1 BOARD APPROVAL , "DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS" 2017/2018 SCHOOL YEAR
Jason Romero, Assistant Superintendent of Human Resources, shared the Declaration of Need for Fully Qualified Educators, 2017-2018 School Year for approval and responded to clarifying questions from the Board.

Approve the "Declaration of Need for Fully Qualified Educators" 2017/2018 School Year.

Motion by Scott Wooden, second by Steve Cochrane.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 PRELIMINARY ITEMS FOR THE AUGUST REGULAR BOARD MEETING
Preliminary items for the August Regular Governing Board Meeting:
Board Approval, Minutes of Regular Board Meeting, July 26, 2017.

Action: 12.3 ADJOURNMENT OF MEETING
Board President Rafner adjourned the meeting at 7:48pm.

Motion to Adjourn meeting.

Motion by Scott Wooden, second by Erica Halpern.
Final Resolution: Motion Carries
Aye: Doug Rafner, Erica Halpern, Scott Wooden, Steve Cochrane

Minutes of July 26, 2017 Adopted:

Signature of Board Clerk:



Kristin Gibson

8-30-2017

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

8-31-2017

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent